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ANNUAL REPORT OF RECORDS HOLDINGS FOR 19 87

TO: OIT/CSG/IMD

FROM: *(Directorate and Office)* DDS&T

	ANNUAL LINEAR FOOTAGE		
	PREVIOUS YEAR	CURRENT YEAR	DIFFERENCE
I. OFFICE FILES:			
a. Case, Subject, Chronos, Etc.	28,083	32,309.2	+ 4,226.9
b. Reference Material: Regulations, Manuals, Library books, Magazines, Catalogs, Etc.	33,809	34,625.1	+ 816.1
c. Odd-Size Material: Maps, Charts, Photographs, Etc.	10,976	4,390.7	- 6,285.3
d. Other *(Describe)*	1,289	3,045.6	+ 1,756.6
TOTAL LINEAR FEET OF OFFICE FILES	74,157	74,371.6	+ 214.6
II. CARD-SIZE FILES:			
a. 3x5 Cards	1,469	374.2	- 1,094.8
b. 5x8 Cards	3,958	618	- 3,340
c. Punch Cards	5	46	+ 41
d. Abstracts	81	125.8	+ 44.8
e. Aperture Cards	246	192.1	- 53.9
f. Microfiche	1,111	1,369.1	+ 258.1
g. Other *(Describe)*	4,012	147.7	- 3,864.3
TOTAL LINEAR FEET—CARD-SIZE FILES	10,882	2,872.9	- 8,009.1

	QUANTITY OF EACH		
	PREVIOUS YEAR	CURRENT YEAR	DIFFERENCE
III. MAGNETIC RECORDS:			
a. Computer Tapes	37,915	40,550	+ 2,635
b. Audio Tapes	600	1,648	+ 1,048
c. Video Tapes	6,684	13,546	+ 6,862
d. Disc Packs	1,534	2,732	+ 1,198
e. Word Processing Magnetic Tapes	287	302	+ 15
f. Word Processing Magnetic Cards	1,248	694	- 554
g. Magnetic Diskettes 5¼"	7,217	18,901	+ 11,684
h. Magnetic Diskettes 8"	7,502	13,886	+ 6,384
i. Paper Tapes	1,037	15,600	+ 14,563
j. Other *(Describe)*	13,742	21,246	+ 7,504
IV. FILM RECORDS:			
a. Microfilm—16mm Reels	4,589	3,151	- 1,438
b. Microfilm—35mm Reels	3,095	4,764	+ 1,669
c. Microfilm Cassettes	894	1,466	+ 572
d. Movie Film	73	58	- 15
e. Other *(Describe)*	31,408	1,052,258	+1,020,850

Comments:

Signature of Component RMO:

Date:

FORM 9-85 **3581** OBSOLETE PREVIOUS EDITIONS

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DIRECTORIATE DDS&T

COMPONENT	Comp Tape	Audio Tape	Video Tape	Disc Pack	WP Mag Tapes	WP Mag Cards	Mag. Disk 5-1/4"	Mag Disk 8"	Paper Tapes	Other	Microfilm 16mm	Microfilm 35mm	Microfilm Cassettes	Movie Film	Other
ODS&T			15	10				321							
OSO	3808	339	4098	899			3217	1459		915					
ORD	855	85	266	38		100	293	405		1988				53	
ODYE			224	279	215		2825			10					62
NPIC	18890	176	2400	364	20		3112	3425		177	297	1889	1153	3	1,032,695
OTS		57	109	105			1481	1044		459				2	
EML	200	156	1	52			402	360	15,600	233	4				
OSD	26		100	29			162	520					300		230
OSP		4	108	41			193	602							
FBIS	221	479	3570	75			1654	1041		8	601	2849			7
ODEIFO	16550	352	2655	840	67	594	5562	4709		17456	2249	26	13		19264
	40550	1648	13546	2732	302	694	18901	13886	15600	21246	3151	4764	1466	58	1052258

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DIRECTORIATE DDS&T

COMPONENT	Case Files	Reference	Odd Size	Other	3x5 cards	5x8 cards	Punch Cards	Abstracts	Aperture	Microfiche	Other
ODS&T	387			561						.6	
OSO	7824	3591	288					10		65	
ORD	946	1538	27		27			4		26	
ODYE	3297	1075	41		4	1		36		41	
NPIC	6910	10683	3383	1217	118	43	43		93	699	39
OTS	2801.5	2037	120		10	117.3			12	43.7	59.5
EML	622	420	40		10				20	10	
OSD	695	705	5						14	38.5	
OSP	758	334	82		9.5						
FBIS	1114.5	6521.8	35.6	8469	170.7	424.6				301	34.2
ODE/FO	6954.2	7720.3	369.1	420.7	25	32	32	75.8	53.1	144.3	15
	32,309.2	34625.1	4390.7	3045.6	374.2	618	46	125.8	192.1	1369.1	147.7

74371.6

2872.9

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ANNUAL REPORT OF RECORDS HOLDINGS FOR 19 87

TO: OIT
[redacted]/IRMD

FROM: *(Directorate and Office)*
O/DDS&T

		ANNUAL LINEAR FOOTAGE		
		PREVIOUS YEAR	CURRENT YEAR	DIFFERENCE
I.	OFFICE FILES:			
a.	Case, Subject, Chronos, Etc.	379	387	+8
b.	Reference Material: Regulations, Manuals, Library books, Magazines, Catalogs, Etc.	174		
c.	Odd-Size Material: Maps, Charts, Photographs, Etc.			
d.	Other *(Describe)*			
TOTAL LINEAR FEET OF OFFICE FILES		553	561	+8
II.	CARD-SIZE FILES:			
a.	3x5 Cards	3		
b.	5x8 Cards	2		
c.	Punch Cards			
d.	Abstracts			
e.	Aperture Cards			
f.	Microfiche		.6	+.6
g.	Other *(Describe)*			
TOTAL LINEAR FEET—CARD-SIZE FILES		5	5.6	+.6

		QUANTITY OF EACH		
		PREVIOUS YEAR	CURRENT YEAR	DIFFERENCE
III.	MAGNETIC RECORDS:			
a.	Computer Tapes			
b.	Audio Tapes	6		
c.	Video Tapes	22	15	-7
d.	Disc Packs	5	10	+5
e.	Word Processing Magnetic Tapes			
f.	Word Processing Magnetic Cards			
g.	Magnetic Diskettes 5¼"			
h.	Magnetic Diskettes 8"	261	321	+60
i.	Paper Tapes			
j.	Other *(Describe)*			
IV.	FILM RECORDS:			
a.	Microfilm—16mm Reels			
b.	Microfilm—35mm Reels			
c.	Microfilm Cassettes			
d.	Movie Film	18		
e.	Other *(Describe)*			

Comments:

STAT Signature [redacted] Date: 12/21/87

FORM 9-85 3581 EDITION

OIT
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ANNUAL REPORT OF RECORDS HOLDINGS FOR 19 87

TO: OIT
~~OIS~~/IRMD

FROM: *(Directorate and Office)*
DS&T/OSO

		ANNUAL LINEAR FOOTAGE		
		PREVIOUS YEAR	CURRENT YEAR	DIFFERENCE
I.	OFFICE FILES:			
a.	Case, Subject, Chronos, Etc.	4,621	7,824	3,203
b.	Reference Material: Regulations, Manuals, Library books, Magazines, Catalogs, Etc.	935	3,591	2,656
c.	Odd-Size Material: Maps, Charts, Photographs, Etc.	117	288	171
d.	Other *(Describe)*			
	TOTAL LINEAR FEET OF OFFICE FILES	5,673	11,703	6,030
II.	CARD-SIZE FILES:			
a.	3x5 Cards			
b.	5x8 Cards			
c.	Punch Cards			
d.	Abstracts	4	10	6
e.	Aperture Cards			
f.	Microfiche	26	65	39
g.	Other *(Describe)*			
	TOTAL LINEAR FEET—CARD-SIZE FILES	30	75	45

		QUANTITY OF EACH		
		PREVIOUS YEAR	CURRENT YEAR	DIFFERENCE
III.	MAGNETIC RECORDS:			
a.	Computer Tapes	6,500	3,808	-2,692
b.	Audio Tapes		339	0
c.	Video Tapes		4,098	
d.	Disc Packs	156	899	743
e.	Word Processing Magnetic Tapes	177	0	
f.	Word Processing Magnetic Cards			
g.	Magnetic Diskettes 5¼"	814	3,217	2,403
h.	Magnetic Diskettes 8"		1,459	
i.	Paper Tapes			
j.	Other *(Describe)* 3½" DISKETTS, TAPE CARTRIDGES TK50 TAPES		915	
IV.	FILM RECORDS:			
a.	Microfilm—16mm Reels	895	0	
b.	Microfilm—35mm Reels			
c.	Microfilm Cassettes			
d.	Movie Film			
e.	Other *(Describe)*			

Comments:

STAT Sign

Date: 1-19-88

FORM 9-85 3581 EDITIONS

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ANNUAL REPORT OF RECORDS HOLDINGS FOR 19 87

TO: OIT
#CIS/IRMD

FROM: *(Directorate and Office)*
DS&T/ORD

		ANNUAL LINEAR FOOTAGE		
		PREVIOUS YEAR	CURRENT YEAR	DIFFERENCE
I.	OFFICE FILES:			
a.	Case, Subject, Chronos, Etc.	568.5	946	378 ✓
b.	Reference Material: Regulations, Manuals, Library books, Magazines, Catalogs, Etc.	2,112.5	1,538	574.5
c.	Odd-Size Material: Maps, Charts, Photographs, Etc.	35.0	27.0	8
d.	Other *(Describe)*			
	TOTAL LINEAR FEET OF OFFICE FILES	2,716.0	2,511	205
II.	CARD-SIZE FILES:			
a.	3x5 Cards	27	27	00
b.	5x8 Cards			
c.	Punch Cards			
d.	Abstracts	4	4	0
e.	Aperture Cards			
f.	Microfiche	26	26	0
g.	Other *(Describe)*			
	TOTAL LINEAR FEET—CARD-SIZE FILES	57	57	00

		QUANTITY OF EACH		
		PREVIOUS YEAR	CURRENT YEAR	DIFFERENCE
III.	MAGNETIC RECORDS:			
a.	Computer Tapes	776	855	89 ✓
b.	Audio Tapes	154	85	69
c.	Video Tapes	349	266	83
d.	Disc Packs	21	36	15
e.	~~Word Processing Magnetic Tapes~~ VIDEO DISK PLATTERS	12	2	10
f.	Word Processing Magnetic Cards	150	100	50
g.	Magnetic Diskettes 5¼"	247	293	46
h.	Magnetic Diskettes 8"	354	405	51
i.	~~Paper Tapes~~ MacIntosh Diskettes 3½"	758	1,863	1,105
j.	Other *(Describe)* 60MB DATA CARTRIDGES	71	116	45
	MINI DATA CARTRIDGES	9	9	0
IV.	FILM RECORDS:		1988	
a.	Microfilm—16mm Reels			
b.	Microfilm—35mm Reels			
c.	Microfilm Cassettes			
d.	Movie Film	53	53	00
e.	Other *(Describe)*			

Comments:

STAT

Date:
8 Feb. 88

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ANNUAL REPORT OF RECORDS HOLDINGS FOR 19~~86~~ 87

TO: OIS/IRMD

FROM: *(Directorate and Office)* DDS&T/OD&E

		ANNUAL LINEAR FOOTAGE		
		PREVIOUS YEAR	CURRENT YEAR	DIFFERENCE
I.	OFFICE FILES:			
a.	Case, Subject, Chronos, Etc.	4,650.0	3,297	1,353
b.	Reference Material: Regulations, Manuals, Library books, Magazines, Catalogs, Etc.	2,103	1,075	1,028
c.	Odd-Size Material: Maps, Charts, Photographs, Etc.	50	41	9
d.	Other *(Describe)*			
	TOTAL LINEAR FEET OF OFFICE FILES	6,803	4,413	2,390
II.	CARD-SIZE FILES:			
a.	3x5 Cards	6	4	2
b.	5x8 Cards	3	1	2
c.	Punch Cards	9		9
d.	Abstracts	44	36	8
e.	Aperture Cards			
f.	Microfiche	48	41	7
g.	Other *(Describe)*			
	TOTAL LINEAR FEET—CARD-SIZE FILES	110	82	28

		QUANTITY OF EACH		
		PREVIOUS YEAR	CURRENT YEAR	DIFFERENCE
III.	MAGNETIC RECORDS:			
a.	Computer Tapes	22		22
b.	Audio Tapes			
c.	Video Tapes	99	224	125
d.	Disc Packs	134	279	145
e.	Word Processing Magnetic Tapes	5	215	210
f.	Word Processing Magnetic Cards			
g.	Magnetic Diskettes 5¼"	950	2,825	1,875
h.	Magnetic Diskettes 8"	304		304
i.	Paper Tapes			
j.	Other *(Describe)* Removable Disks		10	10
IV.	FILM RECORDS:			
a.	Microfilm—16mm Reels	84		84
b.	Microfilm—35mm Reels			
c.	Microfilm Cassettes			
d.	Movie Film	6		6
e.	Other *(Describe)* Vugraphs	3 ft.	62 ft	59

Comments:

STAT

Date: 25 January 1988

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ANNUAL REPORT OF RECORDS HOLDINGS FOR 19 87

TO: OIT
~~HQS~~/IRMD

FROM: *(Directorate and Office)*
DS&T/NPIC

		ANNUAL LINEAR FOOTAGE		
		PREVIOUS YEAR	CURRENT YEAR	DIFFERENCE
I.	OFFICE FILES:			
a.	Case, Subject, Chronos, Etc.	7,748	6910	
b.	Reference Material: Regulations, Manuals, Library books, Magazines, Catalogs, Etc.	7,332	10683	
c.	Odd-Size Material: Maps, Charts, Photographs, Etc.	9,830	3383	
d.	Other *(Describe)*	169	1217	
TOTAL LINEAR FEET OF OFFICE FILES		25,079	22194	
II.	CARD-SIZE FILES:			
a.	3x5 Cards	125	118	
b.	5x8 Cards	3,783	43	
c.	Punch Cards	2	43	
d.	Abstracts			
e.	Aperture Cards	175	93	
f.	Microfiche	382	699	
g.	Other *(Describe)*	4,001	39	
TOTAL LINEAR FEET—CARD-SIZE FILES		8,467	1055	

		QUANTITY OF EACH		
		PREVIOUS YEAR	CURRENT YEAR	DIFFERENCE
III.	MAGNETIC RECORDS:			
a.	Computer Tapes	12,722	18890	
b.	Audio Tapes	48	176	
c.	Video Tapes	374	2400	
d.	Disc Packs	397	364	
e.	Word Processing Magnetic Tapes	26	20	
f.	Word Processing Magnetic Cards	5		
g.	Magnetic Diskettes 5¼"	398	3112	
h.	Magnetic Diskettes 8"	1,936	3425	
i.	Paper Tapes			
j.	Other *(Describe)*	153	177	
IV.	FILM RECORDS:			
a.	Microfilm—16mm Reels	549	297	
b.	Microfilm—35mm Reels	2,676	1889	
c.	Microfilm Cassettes	816	1153	
d.	Movie Film		3	
e.	Other *(Describe)* ORIGINAL NEGS - 9025 CANS	9,982	726	
	70mm negatives		~~1,031,969~~ 1,032,695	

Comments:

Signature of Component RMO:	Date:

FORM 9-85 **3581** OBSOLETE PREVIOUS EDITIONS

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ANNUAL REPORT OF RECORDS HOLDINGS FOR 19~~88~~87

TO: OIT
~~OIS~~/IRMD

FROM: *(Directorate and Office)*
DS&T/OTS

		ANNUAL LINEAR FOOTAGE		
		PREVIOUS YEAR	CURRENT YEAR	DIFFERENCE
I.	OFFICE FILES:			
a.	Case, Subject, Chronos, Etc.	2,846	2,801.5	-44.5
b.	Reference Material: Regulations, Manuals, Library books, Magazines, Catalogs, Etc.	1,583	2,037.0	454
c.	Odd-Size Material: Maps, Charts, Photographs, Etc.	108	120	12
d.	Other *(Describe)*			
	TOTAL LINEAR FEET OF OFFICE FILES	4,537	4,958.5	421.5
II.	CARD-SIZE FILES:			
a.	3x5 Cards	54.3	10	-44.3
b.	5x8 Cards	12.0	117.3	105.3
c.	Punch Cards			
d.	Abstracts			
e.	Aperture Cards		12	12
f.	Microfiche	57.1	43.7	-13.4
g.	Other *(Describe)* 35 mm slides		59.5	59.5
	TOTAL LINEAR FEET—CARD-SIZE FILES	123.4	242.5	119.1

		QUANTITY OF EACH		
		PREVIOUS YEAR	CURRENT YEAR	DIFFERENCE
III.	MAGNETIC RECORDS:			
a.	Computer Tapes			
b.	Audio Tapes	40	57	17
c.	Video Tapes	148	109	-39
d.	Disc Packs	85	105	20
e.	Word Processing Magnetic Tapes			
f.	Word Processing Magnetic Cards			
g.	Magnetic Diskettes 5¼"	32	1,481	1,449
h.	Magnetic Diskettes 8"	744	1,044	300
i.	Paper Tapes			
j.	Other *(Describe)* 6 crypto cards; 25 key tape canisters; 428 - 3 1/2 diskettes	2	4 (10 mg)2 = 459	
IV.	FILM RECORDS:			
a.	Microfilm—16mm Reels			
b.	Microfilm—35mm Reels			
c.	Microfilm Cassettes			
d.	Movie Film	2	2	0
e.	Other *(Describe)*			

Comments:

Signature of Component RMO: STAT

Date: 2/10/88

FORM 9-85 EDITIONS OIT

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ANNUAL REPORT OF RECORDS HOLDINGS FOR 19 87

TO: OIT
###/IRMD

FROM: *(Directorate and Office)*
DS&T/OTS/EML

		ANNUAL LINEAR FOOTAGE		
		PREVIOUS YEAR	CURRENT YEAR	DIFFERENCE
I.	OFFICE FILES:			
a.	Case, Subject, Chronos, Etc.	622	622	0
b.	Reference Material: Regulations, Manuals, Library books, Magazines, Catalogs, Etc.	420	420	0
c.	Odd-Size Material: Maps, Charts, Photographs, Etc.	40	40	0
d.	Other *(Describe)*	1,082	1,082	0
	TOTAL LINEAR FEET OF OFFICE FILES		1,082	
II.	CARD-SIZE FILES:			
a.	3x5 Cards	10	10	0
b.	5x8 Cards			
c.	Punch Cards			
d.	Abstracts			
e.	Aperture Cards		20	20
f.	Microfiche	10	10	0
g.	Other *(Describe)*	00		
	TOTAL LINEAR FEET—CARD-SIZE FILES	20	40	20

		QUANTITY OF EACH		
		PREVIOUS YEAR	CURRENT YEAR	DIFFERENCE
III.	MAGNETIC RECORDS:			
a.	Computer Tapes	73	200	127
b.	Audio Tapes	156	156	0
c.	Video Tapes	1	1	0
d.	Disc Packs	10	52	42
e.	Word Processing Magnetic Tapes			
f.	Word Processing Magnetic Cards			
g.	Magnetic Diskettes 5¼"	509	402	-107
h.	Magnetic Diskettes 8"	230	360	130
i.	Paper Tapes	278	15,600	15,322
j.	Other *(Describe)* MAGNETIC DISKETTES 3½"	265	218	-47
	10 MG REMOVABLE HARD DISK	10	15 / 233	5
IV.	FILM RECORDS:			
a.	Microfilm—16mm Reels	4	4	0
b.	Microfilm—35mm Reels			
c.	Microfilm Cassettes			
d.	Movie Film			
e.	Other *(Describe)*			

Comments:

STAT Sig

Date: 2/10/88

FOR 9-85 3581 EDITIONS

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ANNUAL REPORT OF RECORDS HOLDINGS FOR 1987

TO: OIT ~~OIS~~/IRMD

FROM: *(Directorate and Office)* DS&T/OTS/ESD/OSD

		ANNUAL LINEAR FOOTAGE		
		PREVIOUS YEAR	CURRENT YEAR	DIFFERENCE
I.	OFFICE FILES:			
a.	Case, Subject, Chronos, Etc.	729	695	-34
b.	Reference Material: Regulations, Manuals, Library books, Magazines, Catalogs, Etc.	907	705	-202
c.	Odd-Size Material: Maps, Charts, Photographs, Etc.	251	5	-246
d.	Other *(Describe)*			
	TOTAL LINEAR FEET OF OFFICE FILES	1,887	1,405	-482
II.	CARD-SIZE FILES:			
a.	3x5 Cards			
b.	5x8 Cards			
c.	Punch Cards			
d.	Abstracts			
e.	Aperture Cards	20	14	-6
f.	Microfiche	92	38.5	-53.5
g.	Other *(Describe)*			
	TOTAL LINEAR FEET—CARD-SIZE FILES	112	52.5	-59.5

		QUANTITY OF EACH		
		PREVIOUS YEAR	CURRENT YEAR	DIFFERENCE
III.	MAGNETIC RECORDS:			
a.	Computer Tapes	29	26	-3
b.	Audio Tapes			
c.	Video Tapes	23	100	77
d.	Disc Packs	13	29	16
e.	Word Processing Magnetic Tapes			
f.	Word Processing Magnetic Cards			
g.	Magnetic Diskettes 5¼"	287	162	-125
h.	Magnetic Diskettes 8"	314	520	206
i.	Paper Tapes			
j.	Other *(Describe)*			
IV.	FILM RECORDS:			
a.	Microfilm—16mm Reels			
b.	Microfilm—35mm Reels			
c.	Microfilm Cassettes	12	300	288
d.	Movie Film			
e.	Other *(Describe)* 35 mm and Polaroid film		230	230

Comments:

Signature of Component RMO: STAT

Date: 2/10/88

FORM 9-85 3581 OBSOLETE EDITION

OIT
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ANNUAL REPORT OF RECORDS HOLDINGS FOR 19 87

TO: OIT
~~OIS~~IRMD

FROM: *(Directorate and Office)*
DS&T/OTS/CG (Now DS&T/OSP/CG)

		ANNUAL LINEAR FOOTAGE		
		PREVIOUS YEAR	CURRENT YEAR	DIFFERENCE
I.	OFFICE FILES:			
a.	Case, Subject, Chronos, Etc.	996.0	758.0	
b.	Reference Material: Regulations, Manuals, Library books, Magazines, Catalogs, Etc.	419.0	334.0	
c.	Odd-Size Material: Maps, Charts, Photographs, Etc.	75.5	82.0	
d.	Other *(Describe)*			
TOTAL LINEAR FEET OF OFFICE FILES		1,490.5	1,174.0	
II.	CARD-SIZE FILES:			
a.	3x5 Cards		9.5	
b.	5x8 Cards			
c.	Punch Cards			
d.	Abstracts			
e.	Aperture Cards			
f.	Microfiche			
g.	Other *(Describe)*			
TOTAL LINEAR FEET—CARD-SIZE FILES				

		QUANTITY OF EACH		
		PREVIOUS YEAR	CURRENT YEAR	DIFFERENCE
III.	MAGNETIC RECORDS:			
a.	Computer Tapes			
b.	Audio Tapes		4	
c.	Video Tapes	7	108	
d.	Disc Packs	10	41	
e.	Word Processing Magnetic Tapes			
f.	Word Processing Magnetic Cards			
g.	Magnetic Diskettes 5¼″	17	193	
h.	Magnetic Diskettes 8″	60	602	
i.	Paper Tapes			
j.	Other *(Describe)*			
IV.	FILM RECORDS:			
a.	Microfilm—16mm Reels			
b.	Microfilm—35mm Reels			
c.	Microfilm Cassettes			
d.	Movie Film			
e.	Other *(Describe)*			

Comments:

Signature of Component RMO:

Date: 23 March 1988 jh

FORM 9-85 3581 OBSOLETE PREVIOUS EDITIONS

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ANNUAL REPORT OF RECORDS HOLDINGS FOR 19 87

TO: OIT
~~OIS~~/IRMD

FROM: *(Directorate and Office)*
DS&T/FBIS

		ANNUAL LINEAR FOOTAGE		
		PREVIOUS YEAR	CURRENT YEAR	DIFFERENCE
I.	OFFICE FILES:			
a.	Case, Subject, Chronos, Etc.	2,277	1114.5	-1162.5
b.	Reference Material: Regulations, Manuals, Library books, Magazines, Catalogs, Etc.	12,325	6521.8	-5803.2
c.	Odd-Size Material: Maps, Charts, Photographs, Etc.	167	35.6	-131.4
d.	Other *(Describe)* Leaders Speeches, Topic Computer prints Files	682	846.9	+164.9
	TOTAL LINEAR FEET OF OFFICE FILES	15,451	8518.8	-6932.2
II.	CARD-SIZE FILES:			
a.	3x5 Cards	1,221.5	170.7	-1,050.8
b.	5x8 Cards	130.0	424.6	+ 294.6
c.	Punch Cards			
d.	Abstracts			
e.	Aperture Cards			
f.	Microfiche	384.0	301.0	- 83.0
g.	Other *(Describe)*		34.2	+ 34.2
	TOTAL LINEAR FEET—CARD-SIZE FILES	1,735.5	930.5	-805.0

		QUANTITY OF EACH		
		PREVIOUS YEAR	CURRENT YEAR	DIFFERENCE
III.	MAGNETIC RECORDS:			
a.	Computer Tapes	150	221	±71
b.	Audio Tapes		479	±479
c.	Video Tapes	3,473	3569.5	±96.5
d.	Disc Packs	72	75	± 3
e.	Word Processing Magnetic Tapes			
f.	Word Processing Magnetic Cards	521		
g.	Magnetic Diskettes 5¼"	843	1654	±811
h.	Magnetic Diskettes 8"	402	1041	±639
i.	Paper Tapes	1		- 1
j.	Other *(Describe)*		8	±8
IV.	FILM RECORDS:			
a.	Microfilm—16mm Reels	653	601	-52
b.	Microfilm—35mm Reels	391	2849	+2458
c.	Microfilm Cassettes	52		
d.	Movie Film			
e.	Other *(Describe)* Viewgraphs		7	± 7

Comments: This report reflects a reduction of 6,932.2 feet of Office files as well as a reduction of 805.0 feet of card files. This reduction can be attributed to the recent move of FBIS and to the FBIS modernization program. The modest increase in the magnetic and film records will attest to our

STAT

Date: 28 January 1988

OIT
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- continued -

modernization efforts.

***It must be pointed out, however, that the apparent dramatic increase in Microfilm files for FBIS is not accurate. In the report submitted in
STAT December 1986 by [redacted] (copy attached), she noted in her Comments that one component reported a combined total of 2,415 reels of 16mm and 35mm microfilm. This additional total was not reflected in your accounting of our Previous Year holdings. Therefore, our actual holdings of 16mm and 35mm reels reflect a REDUCTION of 9 reels.

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ANNUAL REPORT OF RECORDS HOLDINGS FOR 1986

TO: OIS/IRMD

FROM: (Directorate and Office) DDS&T/FBIS

		ANNUAL LINEAR FOOTAGE		
		PREVIOUS YEAR	CURRENT YEAR	DIFFERENCE
I. OFFICE FILES:				
a.	Case, Subject, Chronos, Etc.	1,814	2,277.0	+ 463.0
b.	Reference Material: Regulations, Manuals, Library books, Magazines, Catalogs, Etc.	9,778	12,325.0	+2,547.0
c.	Odd-Size Material: Maps, Charts, Photographs, Etc.	158	1,167.0	+ 9.0
d.	Other *(Describe)* JPRS Supplemental	682	682.0	0
TOTAL LINEAR FEET OF OFFICE FILES		12,432	15,451.0	$3,019.0
II. CARD-SIZE FILES:				
a.	3x5 Cards	478.5	1,221.5	+ 743.0
b.	5x8 Cards	387.5	130.0	- 257.5
c.	Punch Cards			
d.	Abstracts			
e.	Aperture Cards			
f.	Microfiche	301	384.0	- 85.0
g.	Other *(Describe)*			
TOTAL LINEAR FEET—CARD-SIZE FILES		1,167.0	1,735.5	+ 568.5

		QUANTITY OF EACH		
		PREVIOUS YEAR	CURRENT YEAR	DIFFERENCE
III. MAGNETIC RECORDS:				
a.	Computer Tapes	140	150	+ 10
b.	Audio Tapes	3	0	- 3
c.	Video Tapes	564	3,473	+2,909
d.	Disc Packs	66	72	+ 6
e.	Word Processing Magnetic Tapes			
f.	Word Processing Magnetic Cards	625	521	- 104
g.	Magnetic Diskettes 5¼"	425	843	+ 418
h.	Magnetic Diskettes 8"	365	402	+ 37
i.	Paper Tapes		1	+ 1
j.	Other *(Describe)*			
IV. FILM RECORDS:				
a.	Microfilm—16mm Reels	653 +	653 *	* -186
b.	Microfilm—35mm Reels	391 +	391 *	* + 33
c.	Microfilm Cassettes	2,415 +	52	+ 52
d.	Movie Film	3,459 T		
e.	Other *(Describe)*			

Comments:
*One component reports a combined total of 2,415 reels of 16mm and 35mm microfilm (increase of 39). This combined total is in addition to amounts shown in Section IV, items a & b, will this be acceptable?

STAT S

Date: 5 December 1986

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ANNUAL REPORT OF RECORDS HOLDINGS FOR 19 87

TO: OIT
DIS/IRMD

FROM: *(Directorate and Office)*
DS&T/OD&E/FO

		ANNUAL LINEAR FOOTAGE		
		PREVIOUS YEAR	CURRENT YEAR	DIFFERENCE
I.	OFFICE FILES:			
a.	Case, Subject, Chronos, Etc.	7,296.4	6,954.2	(342.2)
b.	Reference Material: Regulations, Manuals, Library books, Magazines, Catalogs, Etc.	7,600.5	7,720.3	119.8
c.	Odd-Size Material: Maps, Charts, Photographs, Etc.	351.5	369.1	17.6
d.	Other *(Describe)* FORMS	438.8	420.7	(18.1)
	TOTAL LINEAR FEET OF OFFICE FILES	15,687.2	15,464.3	(222.9)
II.	CARD-SIZE FILES:			
a.	3x5 Cards	28.0	25.0	(3.0)
b.	5x8 Cards	30.5	32.1	1.6
c.	Punch Cards	3.4	3.0	(.4)
d.	Abstracts	72.6	75.8	3.2
e.	Aperture Cards	51.3	53.1	1.8
f.	Microfiche	134.1	144.3	10.2
g.	Other *(Describe)* 4 X 8 CARDS	11.0	15.0	4.0
	TOTAL LINEAR FEET—CARD-SIZE FILES	330.9	348.3	17.4

		QUANTITY OF EACH		
		PREVIOUS YEAR	CURRENT YEAR	DIFFERENCE
III.	MAGNETIC RECORDS:			
a.	Computer Tapes	17,665	16,550	(1115)
b.	Audio Tapes	196	352	156
c.	Video Tapes	2,287	2,655	368
d.	Disc Packs	765	840	75
e.	Word Processing Magnetic Tapes	72	67	(5)
f.	Word Processing Magnetic Cards	572	594	22
g.	Magnetic Diskettes 5¼"	4,070	5,562	1514
h.	Magnetic Diskettes 8"	3,201	4,709	1508
i.	Paper Tapes			
j.	Other *(Describe)* CARTRIDGES	13,232	17,456	4224
IV.	FILM RECORDS:			
a.	Microfilm—16mm Reels	2,488	2,249	(239)
b.	Microfilm—35mm Reels	28	26	(2)
c.	Microfilm Cassettes	14	13	(1)
d.	Movie Film			
e.	Other *(Describe)* ROLLS/SPOOLS	198	146	(52)
	SLIDES	780	722	(58)
	STRIP FILM	20,448	18,396	(2052)

Comments:

STAT **Signature of** [redacted] **Date:** 30 June 87

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	DCI	DDI	DDO	DDA	DDS&T
CARDS					
3x5	13	177	170	72	37
5x8	43	2039	112	91	103
Punch	—	3	—	42	12
Abstracts	—	—	10	1	13
Aperture	1	326	—	—	32
Microfiche	20	173	148	76	228
	77	2718	440	282	425
Magnetic					
Comp Tapes.	164	603	68	10,309	5793
Audio Tapes	33	49	494	852	82
Video	92	1674	234	807	1935
Disk Packs.	82	64	355	876	1366
W.P Tapes	2	3	—	61	4
W P Cards.	183	17	420	21	115
5 1/4 Diskettes	2	28	4	19	32
8 "	15	28	28	49	58
paper tapes.	573	1	—	2	217
		2467	1603	12996	9602
Film					
16 mm	7	3	86	93	38
35mm	—	149	24	2	88
Cassettes	—	148	—	4	17
Movie.	1	—	9	27	8
	8	300	119	126	151

Cubic Feet Conversion.

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